



“Raising the Standards of Midwifery”

Board of Trustees – Chair of Quality Assurance

Board of Trustees Pledge

The Board will support the work of Nizhoni Institute of Midwifery and provide mission-based leadership and strategic governance. While day-to-day operations are led by the Nizhoni Institute of Midwifery Chief Operations Officer (COO), the Board-COO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. The Chair Person of each department is responsible to promote and support the principles of Nizhoni Institute of Midwifery by leadership and example. Each Board Member must observe the highest standard in order to retain the trust of the donating public and the confidence of those they seek to help. The Board provides the public face of the organization, and its behavior, and that of individual board members must be exemplary. Board members should make decisions in terms of the public interest and make choices based only on merit. Board members are accountable to the public for their decisions and actions and must submit themselves to whatever scrutiny is appropriate to their office.

Summary of Responsibilities

Under supervision of the CEO and President of the Board of Trustees. Serves the Board of Trustees in designated capacities according to the Board’s needs and the member’s availability and skills sets.

Minimum Qualifications

Must possess a certain level of education, related business, organizational competency with strong interpersonal and communication skills and the ability to work effectively with a wide range of individuals within a diverse community. At times, work may include moderate physical activity and handling of average-weight objects up to 25 pounds. Time Commitment: Approximately 4 hours per month. When assigned responsibility, it is completed or progress is reported to the Board of Trustees.

Position Qualifications

Strong interpersonal and communication skills and the ability to work effectively with a wide range of individuals within a diverse community. Skill in the use of personal computers and related software applications. Proficiency in organizing resources and establishing priorities.

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Duties and Responsibilities

- Serves on the Board of Trustees for Nizhoni Institute of Midwifery. Board position requires a two-year commitment.
- Contributes to strategic planning, educational program development, and proposal activities.
- Represents Nizhoni Institute of Midwifery as needed at educational, community and/or business meetings. Promotes existing and new programs and/or policies.
- Participates in Board of Trustee meetings as an active and diligent contributor. Provides written committee chair reports to the Board in advance of meetings.
- Assists with other responsibilities as delegated by the President of the Board and as requested by the Board of Trustees.
- With Board of Trustee members, rules on employment hiring and firing issues that come before the Board of Trustees.
- With Board of Trustees, Executive Director, Chief Operating Officer, and Dean of Students, creates and administers a Quality Assurance Program.

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